COUNTRY REPORTS: Outline

Total report length – up to 50 pages (excluding appendices and bibliography)

Brief outline of the report sections (including approximate length)

Executive summary (approximate length 2-3 pages)

Introducing the research and policy context (approx. 5 pages)

Key findings: quantitative and qualitative research (approx. 30-35 pages)

Conclusions (approx. 5 pages)

Appendices:

(1) Methodology
(2) Country data tables (please read specification at the end of this document)
(3) Any other relevant material

Additional sections (where relevant): Acknowledgements, List of figures, List of tables, Notes, Bibliography

Detailed outline of the report sections

1. Executive summary

2. Introducing the Research and Policy Context

2.1. Project aims and context

Discuss the aims and scope of your project, who was involved, stakeholder support.

2.2. The country context

This section should outline the background to the research focusing on key indicators related to children's lives and use of digital technologies, as well as key issues for research and policy-making and main challenges arising from the country context.

2.2.1. Key indicators

This section should discuss the key indicators related to: ICTs, socio-economic background, children well-being indicators. Giving a broad perspective about connectivity (rural, urban, disparities)

Useful sources for the key indicators:

- State of the World's Children Report [link]
- ICT indicators – Data from ITU [link]
- GSMA – for mobile indicators [link]
- FOSI GRID – for policy related content & legislation examples, focus on safety (not up-to-date, some country pages were last reviewed in 2013) [link]
- UNESCO – country statistics [link]
- UNICEF Data [link]
- Official statistics at the country level

2.2.2. Policy context and key stakeholders

Briefly analyse main policies in place (statements of intent, governments' priorities, written policies and legislation) related to internet in general but also with focus on children (digital literacy, safety online including protection from sexual abuse, access) and key stakeholder groups, and what are the key challenges and what is missing e.g. gaps in policy

3. Key findings

This section will focus on presenting the key findings, concentrating on 4 key areas (as described below). Under each area discuss both quantitative and qualitative findings.

3.1. Introduction

Brief summary of key issues to be covered in this section. Could also include a brief discussion of the top 3-5 key points/conclusions/findings. Very short description of methodology with a note that the detailed methodology section is in Appendix 1.

3.2. Access and Opportunities

Include here a discussion of Theme 1 & 2 from the qualitative interview topic guide and Sections B and C from the survey.

3.3. Skills and Practices

Theme 3 from interview topic guide and Section D from the survey

3.4. Risks

Theme 4 from interview topic guide and Sections F and G from the survey

3.5. Vulnerabilities and protective (enabling) factors

Themes 5,6,7 from interview topic guide and Sections E, M, I, J K from the survey

Discussion of what makes a difference in relation to children's opportunities and wellbeing. Could include socio-economic indicators, parental mediation, skills and literacies, other strengths and vulnerabilities, digital ecology, etc.

3.6. The research process

This can cover the whole research process, including design, implementation, and impact. Include key observations/findings related to the adaptation of the research tools to the country context. What were the positive lessons and what were the challenges. What we would have done differently

4. Conclusion, key recommendations and looking ahead

What are the key findings from the project and policy implications, and opportunities for programmes, interventions, etc. moving the research or children's rights agenda further, etc.? Include a list of concise key policy/stakeholder messages. Setting the future research agenda – how has this project moved the local research agenda and what remains to be done.

5. Appendices
5.1. Methodology

Include both the qualitative and quantitative strand under each of the issues

- **Research aims**: Discuss the aims of the project, its approach and research questions
- **Research ethics**: Discuss the procedures followed to ensure the required ethical standards

- **Sampling**: Describe the sampling strategies
- **Fieldwork**: Explain the different steps of the data gathering process
- **Data processing and analysis**: how was the data processed and analysed?
- **Adapting the toolkit**: Reflect on any adaptation of the toolkit that was necessary and discuss why the existing tools were not sufficient for the local context/issues. Including information on the translation of the tools and cognitive testing.

5.2. Country data tables

Specifications for data tables (Appendix 2)

(1) Coverage of topics:
- Child identity and resources
- Access
- Opportunities
- Skills and practices
- Digital ecology
- Risks
- Unwanted sexual experiences
- Well-being
- Family
- School
- Peers and community

(2) Table coverage and breakdowns:
- all questions asked should report means or percentages (appropriately weighted, including don't know options)
- with standard breaks of gender (2), age (3: 9-11, 12-14, 15-17) and socio-economic status (high, medium, low for that country) and 'all'.
- Tables should also indicate which questions are from the core in the survey (so comparisons can be made directly across surveys).

5.3. [Name]

Any other relevant material

Additional sections

Acknowledgements

List of figures

List of tables

Notes

Bibliography